



# IBERIA PARISH AIRPORT AUTHORITY

ACADIANA REGIONAL AIRPORT • LEMAIRE MEMORIAL AIRPORT

1404 Hangar Drive, New Iberia, LA 70560 • 337-365-7202

# Lease Application

## EXHIBIT "B"

LEASE OF LAND AND/OR IMPROVEMENTS  
IBERIA PARISH, LA

### I. GENERAL

- A. The Iberia Parish Airport Authority requires evidence that Applicant(s) is/ are fully competent and have the necessary qualifications and financial resources to discharge all obligations in complete accordance with specifications set forth herein.
- B. To assist the Airport Authority in determining the financial and experience qualifications of Applicants, each Applicant shall provide all information required on this form, including the information specified for enclosures to be attached thereto.  
**NOTE:** *Compliance with the requirements herein shall be a condition of acceptance of an Application from any Applicant.*
- C. **THE AIRPORT AUTHORITY WARRANTS THAT ALL INFORMATION SUBMITTED IN COMPLIANCE WITH THIS REQUIREMENT SHALL BE HELD IN STRICT CONFIDENCE.**

### II. INFORMATION TO BE PROVIDED

- A. Applicant is presently, and would enter into a Lease and would operate the Lease as a/an:  
**NOTE:** *Check one and attach applicable warrant as "ENCLOSURE 1" to this Application.*
  - Individual
  - Partnership
  - Corporation ( )
  - L.L.C.
  - Other (If "other," please explain)

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### III. OUTLINE OF EXPERIENCE

- A. Provide a narrative account of experience of other qualifications Applicant has had in the conduct of any other types of aviation activities, or any other type of successful business operation and management.  
**NOTE:** *Attach as "ENCLOSURE 2" to this Application form. Use separate page(s).*
- B. Give names and locations of places at which you or your organization have operated the above mentioned business activities, together with dates of operation: (Continue on separate sheet if necessary.)

TYPE OF OPERATION	NAME	LOCATION	DATES
_____	_____	_____	_____
_____	_____	_____	_____



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- C. State approximately the largest gross receipts you or your organization have realized from the operation of the above mentioned activities, at any one place, for your last three (3) fiscal years.

AMOUNT \$ \_\_\_\_\_ LOCATION \_\_\_\_\_

If not applicable, show N/A in space provided: N/A \_\_\_\_\_

- D. List below the names and addresses of any Lessor (including, as applicable, the Iberia Parish Airport Authority) for the business listed in subparagraph "B" above (if any):

OPERATION	LESSOR	ADDRESS
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

- E. Have any leases for the operation of business held by you or your organization ever been canceled?

YES **NOTE:** *If yes, explain on separate page(s).*

NO

- F. Bank and other references: Two bank references as to financial ability to carry on the operation embodied in this Application and two other references as to the technical or other abilities to carry on the proposed operation:

BANK REFERENCES:	ADDRESS
_____	_____
_____	_____

OTHER REFERENCES:	ADDRESS
_____	_____
_____	_____

- G. Credit Rating: Submit a credit rating from a qualified firm preparing credit ratings, or a letter of credit from proponent's bank, or some similar evidence of the financial responsibility of proponent or organization.

**NOTE:** *Attach as "ENCLOSURE 3" to this Application.*



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### IV. Management of Land

- A. Describe how you propose to manage and operate the lease of land and/or improvements at Acadiana Regional Airport, your marketing approach to developing a \_\_\_\_\_ and your approach to manage the operation. Include estimated revenue projections for your proposed Acadiana Regional Airport's \_\_\_\_\_. **IF THE ESTIMATE IS TO BE CONFIDENTIAL TO THE PROPONENT AND THE IBERIA PARISH AIRPORT AUTHORITY ONLY, SO INDICATE.**

**NOTE:** Attach as "ENCLOSURE 4" to this Application.

- B. Any aeronautical operation at Acadiana Regional Airport is required to be constructed and operated in accordance with the conditions set forth in the Minimum Standards for the Conduct of Commercial Aeronautical Services and Activities at Acadiana Regional Airport. Indicate, in detail, your Application for a \_\_\_\_\_.

**NOTE:** Attach as "ENCLOSURE 5" to this Application.

### V. WHAT ADDITIONAL SERVICE, FACILITIES OR ACTIVITIES OTHER THAN THOSE LISTED ABOVE WILL BE PROVIDED? **NOTE:** Attach as "ENCLOSURE 6" to this Application.

### VI. FINANCIAL BID ITEMS

Any applicant shall make Lease payments to the Iberia Parish Airport Authority a minimum annual cash rental of an amount, per year, equal to the amount determined by an appraisal and fair market value comparison, which appraisal will be conducted and paid for by the Iberia Parish Airport Authority payable in advance. Applicants may offer an amount greater than this minimum amount. The annual cash rental you propose to pay for said land and facilities is \$ \_\_\_\_\_ per year.

### VII. TERM OF LEASE

The full term of the Lease for said land and/or improvements shall not exceed twenty-five (25) years from date of execution of the Act of Lease.

### VIII. CAPITAL IMPROVEMENTS

- A. What, if any capital improvements, do you, as the Applicant, intend to provide to the premises?

**NOTE:** Attach as "ENCLOSURE 7" to this Application.



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### IX. FINANCIAL AND MANAGERIAL RESPONSIBILITY AND CAPABILITY

Attach operating and balance sheet certified by a corporate officer or a certified public accountant for the last three (3) fiscal years prior to the date of this proposal.

**NOTE:** Attach as "ENCLOSURE 8" to this bid proposal form.

Complete Affirmation of Applicant and Non Collusion Form and attach to this Application as "ENCLOSURE 9 and 10"

Date: \_\_\_\_\_

Bidder: \_\_\_\_\_

d/b/a: \_\_\_\_\_

By: \_\_\_\_\_

(Please Print)

Title: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_

ATTEST: \_\_\_\_\_

(Signature)