



# IBERIA PARISH AIRPORT AUTHORITY

ACADIANA REGIONAL AIRPORT • LEMAIRE MEMORIAL AIRPORT

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## PROCEEDINGS OF THE IBERIA PARISH AIRPORT AUTHORITY REGULAR MEETING, TUESDAY AUGUST 11TH, 2020 COMMENCING AT 3:08 PM.

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The Iberia Parish Airport Authority met in Regular Meeting on Tuesday August 11th, 2020 commencing at 3:08 P.M., Central Time, in the Administrative Office at Acadiana Regional Airport, and was duly convened by the Chairman, Mr. Patrick Norris, with the following:

### Members Present:

Pat Norris-Chairman  
Kevin Romero  
Damon Miguez  
Michael Lamperez  
Bart Broussard

### Members Absent:

Tom Leblanc

### Staff Present:

Maurice Songy-Executive Director  
Karen Tauzin-Executive Secretary

**Others in attendance:** Dean Wattigny, Ted Habetz, GiGi Segura, David Dorsey, Dickey Haik

**I.** The Chairman, Mr. Norris called the meeting to order at 3:08 pm.

**II.** Roll Call: Ms. Tauzin

**III.** The Opening Prayer was offered by: Mr. Romero

**IV.** The Pledge of Allegiance was recited in unison, led by Mr. Lamperez

### **V. APPROVAL OF MINUTES:**

On a motion by Mr. Romero, seconded by Mr. Broussard, the minutes of the Regular Meeting on July 14th, 2020 were approved unanimously.

**VI. PUBLIC COMMENTS: (3 minutes per individual)** None

### **VII. PERSONS TO ADDRESS THE AUTHORITY:**

1. David Dorsey with Dorsey Insurance advised on the Property & Buy Back Policy Renewals

### **VIII. ANNOUNCEMENTS FROM THE CHAIRMAN:**

1. Spoke on Bristow's public announcement and the merge with ERA
2. GiGi with Pelican Aviation advised that some Louisiana military fueling is happening again, but general business is still significantly low due to the current Pandemic issues.

### **IX. ANNOUNCEMENTS FROM THE DIRECTOR:**

1. Traffic and Passenger count was down from June's total
2. Discussed submitting an RFP for Kutchin's & Groh's professional services

### **X. FINANCIAL REPORTS:**

On a motion by Mr. Miguez and seconded by Mr. Lamperez, the financial reports were accepted as presented.

### **XI. ENGINEER'S REPORT:**

1. Mr. Habetz advised he had a meeting with AvEx to discussed their payment portion of the lights for the Hangar#88 Project.
2. Spoke on working with the utility companies for the new ARFF Station location and getting bids for site #6.
3. Discussed the Vault problems, regulators blew card & fuses, and the items needed to fix and monitor the regulators for the future.
4. Mr. Habetz inquired permission to obtain quotes from abstractor/surveyor for the LMA Tree Obstruction.

## **IBERIA PARISH AIRPORT AUTHORITY**

1. Peppers Unlimited Lease Application:
  - A. Discuss and consider the acceptance request to lease approximately 0.22 Acres at Industrial Drive and Third Street, next to rail tract for fair market land value of \$ \_\_\_\_\_ / sq. foot, and upon completion of acceptable environmental and survey the Chairman is authorized to negotiate and execute a lease agreement with Peppers Unlimited. On a motion by Mr. Migues and seconded by Mr. Broussard, the IPAA accepted the request to lease approximately 0.22 Acres at Industrial Drive and Third Street, next to rail tract for fair market land value of \$.16/sq. foot, and upon completion of acceptable environmental and survey the Chairman is authorized to negotiate and execute a lease agreement with Peppers Unlimited. Motion carried with a unanimous vote.
  - B. Discuss and consider IPAA approve a sublease of a portion of the property lease by IPAA to Louisiana Specialty Products, Inc. approximately 0.544 Acres adjacent to the 0.22 Acre parcel and authorize the chairman to negotiate and execute the consent to sublease in accordance with the original lease. On a motion by Mr. Lamperez and seconded by Mr. Broussard, the IPAA approved a sublease of a portion of the property lease by IPAA to Louisiana Specialty Products, Inc. approximately 0.544 Acres adjacent to the 0.22 Acre parcel and authorize the chairman to negotiate and execute the consent to sublease in accordance with the original lease. Motion carried with a unanimous vote.
2. Discuss and consider amending the 2020 Iberia Parish Airport Authority's budget from below line items, to Professional Services # 4670-533000-6520-0001, for payment to Berard, Habetz & Associates for invoice #219582, \$112,284.50 & invoice #220219, \$92,262.50 = \$204,547.00 for Professional Services rendered on the ARFF Project. Pending grant approval from DOTD, monies will be reimbursed to the IPAA's Budget. On a motion by Mr. Romero and seconded by Mr. Migues, the IPAA accepted the budget adjustment below for Professional Services rendered on the ARFF Project to pay BH&A. Motion carried with a unanimous vote.

Pro Services Admin/4670-533000-6520-0001	\$30,000
Publicity/4670-557000-6520-0001	\$50,000
Travel/4670-558000-6520-0001	\$15,000
Furn & Equip/4670-574100-6520-0001	\$45,000
Ind Devel Found/4670-600027-6520-0001	\$35,000
Pro Services Bldgs/ 4670-533000-6520-0053	<u>\$30,000</u>
TOTAL	\$205,000

So, the budget adjustment would be as follows –

Pro Services Admin/4670-533000-6520-0001	+\$175,000
Publicity/4670-557000-6520-0001	-\$50,000
Travel/4670-558000-6520-0001	-\$15,000
Furn & Equip/4670-574100-6520-0001	-\$45,000
Ind Devel Found/4670-600027-6520-0001	-\$35,000
Pro Services Bldgs/ 4670-533000-6520-0053	<u>-\$30,000</u>
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3. Discuss and consider amending the 2020 Iberia Parish Airport Authority's budget Discuss and consider amending the 2020 Iberia Parish Airport Authority's budget in the amount of \$5,000.00 from Sales of Assets Line Item# 4670-92000-0000-0000-0000 to Furniture & Equipment/Maintenance Line Item# 4670-574100-6520-0002 to assist in the purchase of a Side by Side Utility Vehicle for the Maintenance Department. On a motion by Mr. Romero and seconded by Mr. Broussard, the IPAA accepted the budget adjustment in the amount of \$5,000.00 from Sales of Assets Line Item# 4670-92000-0000-0000-0000 to Furniture & Equipment/Maintenance Line Item# 4670-574100-6520-0002 to assist in the purchase of a Side by Side Utility Vehicle for the Maintenance Department.
4. Avex Hangar 88 Complex Lease Extension:



Discuss and consider that the IPAA take in consideration of the capital improvements of \$266,385.00 made by AvEx, accept the request by AVIATION EXTERIORS LOUISIANA INC. (AvEx) to extend/amend the lease of May 19, 2010 with an effective date of May 19, 2020, for 10 years to terminate the same time as the Hangar 90 lease on April 30, 2030. Rental was increased by 10% on May 2020 and will increase 10% every five years thereafter. All other terms of the original lease to remain the same. The Chairman is authorized to execute the extension/amendment to the lease. On a motion by Mr. Migues and seconded by Mr. Lamperez, the IPAA accepted the capital improvements of \$266,385.00 made by AvEx, and accepted the request by AVIATION EXTERIORS LOUISIANA INC. (AvEx) to extend/amend the lease of May 19, 2010 with an effective date of May 19, 2020, for 10 years to terminate the same time as the Hangar 90 lease on April 30, 2030. Rental was increased by 10% on May 2020 and will increase 10% every five years thereafter. All other terms of the original lease to remain the same. The Chairman is authorized to execute the extension/amendment to the lease. Motion carried with a unanimous vote.

5. Discussion/Presentation on legal issues pertaining to ARFF Foam, by Dicky Haik and the Law Firm of Morrow & Morrow. Authority may choose to go into Executive Session for the following reasons:

1. Pursuant to R.S. 42:17 Strategy sessions or negotiations with respect to litigation when an open meeting would have a detrimental effect on the bargaining or litigating position of the public body and
2. Pursuant to La. R.S. 42:17(A)(10) to discuss confidential or privileged information between the commission and their attorney, pursuant to La. Code Evidence Art. 506(B).  
\* Let the record show that Mr. Broussard recused himself from discussions or decisions due to a business conflict.

On a motion by Mr. Romero and seconded by Mr. Migues, IPAA entered into Executive Session (no minutes recorded).

On a motion by Mr. Migues and seconded by Mr. Romero, Executive Session ended, at which point the Authority resumed its regular meeting, the recorder was turned on and minute taking resumed as normal.

On a motion by Mr. Romero and seconded by Mr. Migues, that IPAA enter into a Legal Services Agreement with the law firms of Morrow & Morrow and others proposing to investigate the possibility of a cause of action relative to firefighting foam product damages at the airport upon the general terms as presented in said agreement and as maybe clarified and approved by IPAA legal counsel with authority for the Chairman to execute. Motion carried with a unanimous vote.

**ACADIANA REGIONAL AIRPORT**  
**LEMAIRE MEMORIAL AIRPORT**

**XIII. OTHER BUSINESS:** None

**XIV. NEXT SCHEDULED MEETING:**

Next Regularly Scheduled Authority Meeting is September 8th, 2020 at 3:00p.m.

**XV. ADJOURN:**

On a motion offered by Mr. Lamperez and seconded by Mr. Migues, the Iberia Parish Airport Authority does hereby declare this meeting adjourned at 5:16 pm. Motion carried by a unanimous vote.



Patrick Norris, Chairman



Maurice Songy, Executive Airport Director