



IBERIA PARISH AIRPORT AUTHORITY

ACADIANA REGIONAL AIRPORT • LEMAIRE MEMORIAL AIRPORT

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PROCEEDINGS OF THE IBERIA PARISH AIRPORT AUTHORITY REGULAR MEETING, TUESDAY MAY 11TH, 2021 COMMENCING AT 3:08 PM.

The Iberia Parish Airport Authority met in Regular Meeting on Tuesday May 11th, 2021 commencing at 3:08 P.M., Central Time, in the Administrative Office at Acadiana Regional Airport, and was duly convened by the Chairman, Mr. Pat Norris, with the following:

Members Present:

Pat Norris-Chairman

Damon Migues

Kevin Romero

Tom Leblanc

Bart Broussard

Michael Lamperez

Members Absent:

Staff Present:

Maurice Songy-Executive Director

Karen Trahan-Executive Secretary

Tammy Copell-Secretary

Others in attendance: Dean Wattigny, Ted Habetz, Byron Knott, Mike Tarantino, Craig Simon, Jimmy Lewis, David Dorsey, GiGi Segura, Rock Lasalle, Raymond Bernard, Andy Shealy

I. Mr. Norris called the meeting to order at 3:08 pm

II. Roll Call: Mrs. Copell

III. The Opening Prayer was offered by: Mr. Romero

IV. The Pledge of Allegiance was recited in unison, led by Mr. Migues

V. APPROVAL OF MINUTES:

On a motion by Mr. Migues, seconded by Mr. Broussard, the minutes of the Regular Meeting on April 13th, 2021 were approved unanimously.

VI. PUBLIC COMMENTS: (3 minutes per individual)-

1. Craig Simon with continued interest in a lease for the Seaway Hangar.
2. Jimmy Lewis spoke on interest in adding a 2nd FBO at ARA with specific locations.

VII. PERSONS TO ADDRESS THE AUTHORITY:

1. David Dorsey with Dorsey Insurance Agency, discussed General Liability Renewal and increase.

VIII. ANNOUNCEMENTS FROM THE CHAIRMAN:

1. Spoke on a trip to Baton Rouge on House Bill #93/State Bid Process for LMA to Fair Market Value Rental, the bill is still going through the process.
2. Elaborated on House Bill #337 (Long Term Lease) & #338 (Obsolete Equip, how to rid of it).

IX. ANNOUNCEMENTS FROM THE DIRECTOR:

1. Traffic count is slightly behind pre-covid but on the increase daily.
2. Hangar #53/Bristow, will continue a month to month lease through the summer.
3. N.GA Taxilane Imp.Funding-Advertising now for bids through May.
4. Fuel Farm on North End was bought by Johnny Broussard, as per last month's discussion and negotiating a land lease or a self-serve station was mention, once the knowledge of who actually owns it is discovered.

X. FINANCIAL REPORTS:

On a motion by Mr. Migues and seconded by Mr. Broussard, the financial reports were accepted as presented.

XI. ENGINEER'S REPORT:

****Spoke on North GA Taxilane Improvements, Bid Process and Advertising. Pre-Bid Meeting will be this Thursday to open bids, and review them for numerical errors.**

**Gave report on the Hangar #88 Lighting Project, working on Engineer Estimates and elaborated that material cost has risen since last estimated.

**Spoke on the Generator estimates, 3 running really well, 3 have issues....(2) are communication errors and (1) just being very old.

XII. RESOLUTIONS FOR ADOPTION:

IBERIA PARISH AIRPORT AUTHORITY:

1. Discuss and take action to Award Marketing /Economic Development Services and enter into a Cooperative Endeavor Agreement containing a description of services provided and costs associated therewith and to otherwise provide with respect thereto. On a motion by Mr. Migues and seconded by Mr. Lamperez, the discussion was tabled until June's meeting. Motion carried by a unanimous vote.

2. Discuss and take action with respect to Owner's and Operator's Liability quote and recommendation of Insurance agent to procure insurance. On a motion by Mr. Leblanc and seconded by Mr. Migues, the commission authorized the Chairman to sign the 3-year lock in term renewal for \$12,244.00 annually for the Owner's and Operator's Liability Policy, to be funded from 4670-55200-6520-0001. Motion carried by a unanimous vote.

3. Discuss and consider awarding a lease of office space in administrative building of 14'x10.5' (147 square feet) providing for lease amount and lease terms and to otherwise provide with respect thereto. On a motion by Mr. Leblanc and seconded by Mr. Migues, authorized the Chairman to negotiate and sign a lease for the administrative building of 14'x10.5' (147 square feet) at .68 per square foot per month and a lease term of 1 year, with a 30-day notice clause to vacate at any time. Motion carried by a unanimous vote.

EXPAND THE AGENDA:

****On a motion by Mr. Migues and seconded by Mr. Romero, the authority expanded the agenda to discuss and considered authorizing the Chairman to execute the Agreement with Louisiana Department of Transportation and Development (LA DOTD) for the ARFF Station Relocation at Acadiana Regional Airport. On a motion by Mr. Romero and seconded by Mr. Migues, the commission authorized the Chairman to execute the Agreement with Louisiana Department of Transportation and Development (LA DOTD) for the ARFF Station Relocation at Acadiana Regional Airport. Motion carried with a unanimous vote.

4. Discuss Fixed Base Operator Lease Agreement. The board may choose to go into Executive Session to discuss this item pursuant to the provisions of LA.R.S. 42:17 A (2) and (10).

EXECUTIVE SESSION:

****On a motion by Mr. Broussard and seconded by Mr. Romero, the authority entered into Executive Session to discuss Fixed Base Operator's Lease Agreement under the provisions of LA.R.S. 42:17 A (2) and (10), where recorder was turned off and no minutes were taken. Motion carried with a unanimous vote.

****On a motion by Mr. Migues and seconded by Mr. Broussard, the authority exited Executive Session, recorder was turned back on and minute taking resumed.

ACADIANA REGIONAL AIRPORT -None

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XIII. OTHER BUSINESS & DISCUSSIONS:

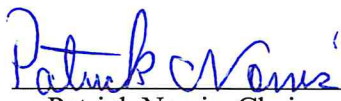
1.Mr. Shealy discussed that no action took place, a draft for the Fixed Base Operator Lease Agreement should be ready within the next couple of weeks.

XIV. NEXT SCHEDULED MEETING:

Next Regularly Scheduled Authority Meeting is June 8th, 2021 at 3:00p.m.

XV. ADJOURN:

On a motion offered by Mr. Migues and seconded by Mr. Lamperez the Iberia Parish Airport Authority does hereby declare this meeting adjourned at 5:04 pm. Motion carried by a unanimous vote.


Patrick Norris, Chairman


Maurice Songy, Executive Airport Director