



# IBERIA PARISH AIRPORT AUTHORITY

ACADIANA REGIONAL AIRPORT • LEMAIRE MEMORIAL AIRPORT

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## PROCEEDINGS OF THE IBERIA PARISH AIRPORT AUTHORITY REGULAR MEETING, TUESDAY AUGUST 10TH, 2021 COMMENCING AT 3:13 PM.

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The Iberia Parish Airport Authority met in Regular Meeting on Tuesday August 10th, 2021 commencing at 3:13 P.M., Central Time, in the Administrative Office at Acadiana Regional Airport, and was duly convened by the Chairman, Mr. Pat Norris, with the following:

### Members Present:

Pat Norris-Chairman  
Damon Migues  
Tom Leblanc  
Michael Lamperez

**Absent:** Kevin Romero, Bart Broussard

### Staff Present:

Maurice Songy-Executive Director  
Karen Trahan-Executive Secretary

**Others in attendance:** Dean Wattigny, Ted Habetz, Byron Knott, Mike Tarantino, Jimmy Lewis, Raymond Bernard, Steve Hover, John Hannon, Allen Ward

I. Mr. Norris called the meeting to order at 3:13 pm

II. Roll Call: Mrs. Trahan

III. The Opening Prayer was offered by: Mr. Migues

IV. The Pledge of Allegiance was recited in unison, led by Mr. Leblanc

### V. APPROVAL OF MINUTES:

On a motion by Mr. Migues, seconded by Mr. Lamperez, the minutes of the Regular Meeting on July 13th, 2021 were approved unanimously.

### VI. PUBLIC COMMENTS: (3 minutes per individual)- NONE

### VII. PERSONS TO ADDRESS THE AUTHORITY:

1. Jimmy Lewis spoke on his application for a ground lease to open an FBO/Regency Air Center on the north end the airport.

### VIII. ANNOUNCEMENTS FROM THE CHAIRMAN: NONE

### IX. ANNOUNCEMENTS FROM THE DIRECTOR:

1. Traffic count is slightly behind 2019 operations but are inching up daily. 2020 numbers are not comparable due to Pandemic.

### X. FINANCIAL REPORTS:

On a motion by Mr. Leblanc and seconded by Mr. Lamperez, the financial reports were accepted as presented.

### XI. ENGINEER'S REPORT:

1. Updated the authority on a visit with Jim Lee concerning the Hangar #88 project.
2. Advised the North G.A. Taxilane Imp. Project construction contract has been accepted and recorded. Ready for pre-construction meeting.
3. Spoke on Master Service Agreement renewal between IPAA & Berard, Habetz, and Associates Inc.

### XII. RESOLUTIONS FOR ADOPTION:

#### IBERIA PARISH AIRPORT AUTHORITY:

1. Discuss and consider amending the 2021 Airport Authority Fund Budget in the net amount of \$143,313 to recognize FAA funding for North Taxilane Improvements Project in the amount of \$539,223 and adjust existing expenditure line items to equal grant award. Adjustment also reverses previous appropriation of prior

year fund balance in the amount \$682,536. Said adjustment will increase fund balance.

Estimated fund balance at 12.31.2021 is \$1,533,219. On a motion by Mr. Leblanc and seconded by Mr. Migues, authority amended the Fund Balance as listed below: Motion carried with a unanimous vote,

#### AIRPORT AUTHORITY FUND

4670499000	0000	0000	0000	Fund balance - previous years	1,159,893	(682,536)	477,357
4670431000	6520	0000	1071	FAA - N Taxilane (North GA to Ag Bldg)	-	539,223	539,223
TOTAL REVENUES					1,159,893	(143,313)	1,016,580
4670533100	6520	0000	1071	Arch/engr services	111,648	-	111,648
4670575000	6520	0000	1071	Contract payments	570,888	(143,313)	427,575
TOTAL EXPENDITURES					682,536	(143,313)	539,223

2. Discuss and take action authorizing and ratify the IPAA Director signing the North Taxiway Grant Agreement with FAA. On a motion by Mr. Lamperez and seconded by Mr. Leblanc, the authority authorized the Director to ratify and sign the North Taxiway Grant Agreement with FAA. Motion carried with a unanimous vote.
3. Discuss and take action authorizing the Telephone Service Reimbursable Agreement with the Department of Transportation of FAA to provide funding for establishment or relocation of Direct Communication Line between ARA Air Traffic Control Tower and LFT Air Traffic Control Tower; authorizing the IPAA Director to execute the agreement; and any other action necessary to effectuate the communication line; including budgeting and services agreements with communication provider. On a motion by Mr. Migues and seconded by Mr. Lamperez, the authority authorized the IPAA Director to execute the agreement; and any other action necessary to effectuate the communication line; including budgeting and services agreements with communication provider. Motion carried by a unanimous vote.
4. Discuss and take action authorizing the Director to sign the Airport Rescue Grant Agreement. On a motion by Mr. Migues and seconded by Mr. Lamperez, the authority authorized the Director to sign the Airport Rescue Grant Agreement. Motion carried by a unanimous vote.
5. Discuss and take action on amending the Seaway Lease to Craig Simon with Aviation Academy of Louisiana under the new terms and provisions. On a motion by Mr. Leblanc and seconded by Mr. Migues, the authority authorized the Chairman to sign the Seaway Lease to Craig Simon with Aviation Academy of Louisiana under the new terms and provisions. Motion carried by a unanimous vote.
6. Discuss and take action on obtaining services with Robert Minvielle with Minvielle & Associates, for assistance with Capital Outlay and Grant Writing. On a motion by Mr. Leblanc and seconded by Mr. Lamperez, the authority took action on obtaining services with Robert Minvielle with Minvielle & Associates, for assistance with Capital Outlay and Grant Writing. Motion carried by a unanimous vote.

**Expand the Agenda:** On a motion by Mr. Migues and seconded by Mr. Lamperez, the authority expanded the agenda to discuss the IPAA Fund Budget.

Discuss and consider amending the 2021 Airport Authority Fund Budget to accept the following FAA grants:

- (1) \$59,000 Airport Rescue Grant to cover expenditures of the ARFF Rescue Operations, and
- (2) \$57,162 Airport Coronavirus Response Grant to cover operations, personnel, cleaning, sanitization, janitorial services



and combating the spread of pathogens at the airport. Estimated fund balance at 12.31.2021 is \$1,592,219. On a motion by Mr. Migues and seconded by Mr. Leblanc, the authority amended the budget as charted below: Motion carried by a unanimous vote.

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**AIRPORT AUTHORITY FUND --**

4670	499000	0000	0000	0000	Fund balance - previous years	477,357	(59,000)	418,357
4670	431000	6520	0018	1078	FAA - Airport Rescue Grant	-	59,000	59,000
4670	431000	6520	0054	1079	FAA - Airport Coronavirus Response Grant	-	57,162	57,162
TOTAL REVENUES						<u>477,357</u>	<u>57,162</u>	<u>534,519</u>
4670	543100	6520	0054	1079	R/M - Building	-	57,162	57,162
TOTAL EXPENDITURES						<u>-</u>	<u>57,162</u>	<u>57,162</u>

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**Expand the Agenda:** On a motion by Mr. Leblanc and seconded by Mr. Migues, the IPAA expanded the agenda to discuss Engineer's Administration Contract for the North G.A. Taxilane Imp. Project.

Discuss and consider authorizing the Director to sign the Engineer's Administration Contract for the North G.A. Taxilane Imp. Project. On a motion by Mr. Leblanc and seconded by Mr. Lamperez, the authority authorized the Director to sign the Engineer's Administration Contract for the North G.A. Taxilane Imp. Project. Motion carried with a unanimous vote.

**ACADIANA REGIONAL AIRPORT** -None

**LEMAIRE MEMORIAL AIRPORT** -None

**XIII. OTHER BUSINESS & DISCUSSIONS:**

1. LSP-Business Expansion/tables to next month's meeting.

**XIV. NEXT SCHEDULED MEETING:**

Next Regularly Scheduled Authority Meeting is September 14th, 2021 at 3:00p.m.

**XV. ADJOURN:**

On a motion offered by Mr. Lamperez and seconded by Mr. Migues the Iberia Parish Airport Authority does hereby declare this meeting adjourned at 3:47 pm. Motion carried by a unanimous vote.

  
Patrick Norris, Chairman

  
Maurice Songy, Executive Airport Director