



IBERIA PARISH AIRPORT AUTHORITY

ACADIANA REGIONAL AIRPORT • LEMAIRE MEMORIAL AIRPORT

1404 Hangar Drive, New Iberia, LA 70560 • (337) 365-7202 • Fax (337) 365-7203 • www.acadianaregionalairport.com

PROCEEDINGS OF THE IBERIA PARISH AIRPORT AUTHORITY REGULAR MEETING, TUESDAY OCTOBER 12TH, 2021 COMMENCING AT 3:07 PM.

The Iberia Parish Airport Authority met in Regular Meeting on Tuesday October 12th, 2021 commencing at 3:07P.M., Central Time, in the Administrative Office at Acadiana Regional Airport, and was duly convened by the Chairman, Mr. Pat Norris, with the following:

Members Present:

Pat Norris-Chairman
Damon Miguez
Tom Leblanc
Michael Lamperez
Bart Broussard

Absent: Kevin Romero, Maurice Songy

Staff Present:

Karen Trahan-Executive Secretary

Others in attendance: Dean Wattigny, Byron Knott, Raymond Bernard, Steve Hover, Matt Landry, GiGi Segura, Rock Lasalle

I. Mr. Norris called the meeting to order at 3:07 pm

II. Roll Call: Mrs. Trahan

III. The Opening Prayer was offered by: Mr. Miguez

IV. The Pledge of Allegiance was recited in unison, led by Mr. Lamperez

V. APPROVAL OF MINUTES:

On a motion by Mr. Lamperez seconded by Mr. Leblanc, the minutes of the Regular Meeting on August 10th, 2021 were approved unanimously.

VI. PUBLIC COMMENTS: (3 minutes per individual)- NONE

VII. PERSONS TO ADDRESS THE AUTHORITY: NONE

VIII. ANNOUNCEMENTS FROM THE CHAIRMAN:

1. Advised Moe Songy/Director was at an Aviation Trade Show in Nevada.

2. Spoke on Operations and revenue were elevated due to Chevron relocating here due to the hurricane.

IX. ANNOUNCEMENTS FROM THE DIRECTOR: NONE

X. FINANCIAL REPORTS:

On a motion by Mr. Broussard and seconded by Mr. Leblanc, the financial reports were accepted as presented.

XI. ENGINEER'S REPORT:

1. Matt Landry spoke on taking on all of Mr. Habetz's projects while he is out.

2. Updated that the N. GA project has began with drainage work, concrete demo in 2 weeks and replacing panels within the 150 day timeframe.

3. Advised maps for the LMA Obstruction projects were sent to Mr. Wattigny and owners were narrowed down. Working on the creation of the letter and right ways.

4. Spoke on the Hangar #88 project has been updated and sent to Jim Lee.

5. ARFF Station update, the design phase will be 95% complete by the end of October.

BH&A will be presenting their plans by November and be ready to set out for bid.

XII. RESOLUTIONS FOR ADOPTION:

IBERIA PARISH AIRPORT AUTHORITY:

1. Discuss and consider approving the 1 year option to renew the Master Service Agreement with Berard, Habetz & Associates and authorize the Chairman to sign any documents necessary to effectuate the renewal. On a motion by Mr. Leblanc and seconded by Mr. Migues, the authority approved the 1 year option to renew the Master Service Agreement with Berard, Habetz & Associates and authorize the Chairman to sign any documents necessary to effectuate the renewal. Motion carried by a unanimous vote.

2. Discuss and consider committing to provide all necessary funds in excess of state funds to satisfactorily complete the HANGAR #88 PROJECT as per Capital Outlay request and to further authorize the Director, Maurice J. Songy to sign a letter of commitment pursuant to this action to the State as needed for funding. On a motion by Mr. Leblanc and seconded by Mr. Broussard, the authority committed to providing all necessary funds in excess of state funds to satisfactorily complete the HANGAR #88 PROJECT as per Capital Outlay request and to further authorize the Director, Maurice J. Songy to sign a letter of commitment pursuant to this action to the State as needed for funding. Motion carried by a unanimous vote.

3. Discuss and consider accepting the recommendation of the insurance agent, and renew the Wind Buy Back, Professional Liability Insurance, Auto and Property Insurance coverage at the following amounts:

Wind Buy Back \$4,575.06

Professional Liability \$4,955.00

Auto Renewal \$4,271.18

Property \$7,238.87

On a motion by Mr. Migues and seconded by Mr. Lamperez, the authority accepted the recommendation of the insurance agent, and renewed the Wind Buy Back, Professional Liability Insurance, Auto and Property Insurance coverage as stated above. Motion carried by a unanimous vote.

4. Discuss and consider resolve the previous action of IPAA in deferring lease payments by AvEx to reflect total paid. On a motion by Mr. Broussard and seconded by Mr. Lamperez, the authority resolved the previous action of IPAA in deferring lease payments by AvEx to reflect total paid. Motion carried by a unanimous vote.

5. Discuss and consider moving \$300 from 4670-561000-6520-0001 to 4670-544200-6520-0001 to have enough funding for the copier rental for the remainder of the fiscal year.

4670-561000-6520-0001 Supplies & postage -\$300

4670-544200-6520-0001 Rental – equipment +\$300

On a motion by Mr. Lamperez and seconded by Mr. Leblanc, the above budget adjustment was approved! Motion carried by a unanimous vote.

6. Discuss and consider terminating and rescinding Resolution adopted on March 16, 2020 selecting Pelican Aviation Corporation to continue to provide Fixed Base Operator Services at Acadiana Regional Airport and authorizing the Chairman and legal counsel to immediately begin discussions regarding the conditions to be included in any Fixed Base Operator Agreement between the parties. On a motion by Mr. Leblanc and seconded by Mr. Migues, the authority terminated and rescinded the Resolution adopted on March 16, 2020 selecting Pelican Aviation Corporation to continue to provide Fixed Base Operator Services at Acadiana Regional Airport and authorizing the Chairman and legal counsel to immediately begin discussions regarding the conditions to be included in any Fixed Base Operator Agreement between the parties. Motion carried by a unanimous vote.

7. Discuss and consider a Resolution authorizing the Chairman to negotiate a Lease and Operating Agreement with any party or parties interested in providing fixed base operator service at Acadiana Regional Airport, to include terms and conditions which he deems necessary, proper and similar to those set forth in the Solicitation of Request For Proposals (RFP) for Fixed Base Operator (FBO) Services at the Acadiana Regional Airport (ARA) dated August 1, 2019.

On a motion by Mr. Leblanc and seconded by Mr. Broussard, the authority authorized the Chairman to negotiate a Lease and Operating Agreement with any party or parties interested in providing fixed base operator service at Acadiana Regional Airport, to include terms and conditions which he deems necessary, proper and similar to those set forth in the Solicitation of Request For Proposals (RFP) for Fixed Base Operator (FBO) Services at the Acadiana Regional Airport (ARA) dated August 1, 2019. Motion carried by a unanimous vote.

ACADIANA REGIONAL AIRPORT -None

LEMAIRE MEMORIAL AIRPORT -None

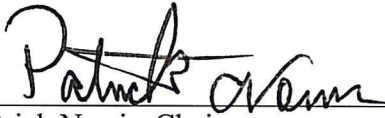
XIII. OTHER BUSINESS & DISCUSSIONS:

XIV. NEXT SCHEDULED MEETING:

Next Regularly Scheduled Authority Meeting is November 9th, 2021 at 3:00p.m.

XV. ADJOURN:

On a motion offered by Mr. Migues and seconded by Mr. Broussard the Iberia Parish Airport Authority does hereby declare this meeting adjourned at 3:47 pm. Motion carried by a unanimous vote.



Patrick Norris, Chairman



Maurice Songy, Executive Airport Director