



# IBERIA PARISH AIRPORT AUTHORITY

ACADIANA REGIONAL AIRPORT • LEMAIRE MEMORIAL AIRPORT

1404 Hangar Drive, New Iberia, LA 70560 • (337) 365-7202 • Fax (337) 365-7203 • www.acadianaregionalairport.com

## PROCEEDINGS OF THE IBERIA PARISH AIRPORT AUTHORITY REGULAR MEETING, TUESDAY DECEMBER 14TH, 2021 COMMENCING AT 3:12 PM.

\*\*\*\*\*

The Iberia Parish Airport Authority met in Regular Meeting on Tuesday December 14th, 2021 commencing at 3:06 P.M., Central Time, in the Administrative Office at Acadiana Regional Airport, and was duly convened by the Chairman, Mr. Pat Norris, with the following:

### Members Present:

Pat Norris-Chairman  
Damon Migues  
Michael Lamperez  
Bart Broussard

**Absent:** Kevin Romero, Tom Leblanc

### Staff Present:

Moe Songy- Executive Director  
Karen Trahan-Executive Secretary

**Others in attendance:** Dean Wattigny, Byron Knott, Matt Landry, GiGi Segura, Jimmy Lewis, Emmett Carson, Kirk Harrison, Steve Hover, Ralph Hennessy, Todd Gench, Paxton Prentice

- I. Mr. Norris called the meeting to order at 3:12 pm
- II. Roll Call: Mrs. Trahan
- III. The Opening Prayer was offered by: Mr. Lamperez
- IV. The Pledge of Allegiance was recited in unison, led by Mr. Broussard

### V. APPROVAL OF MINUTES:

1. On a motion by Mr. Migues seconded by Mr. Broussard, the minutes of the Regular Meeting on November 9th, 2021 were approved unanimously.

### VI. PUBLIC COMMENTS: (3 minutes per individual)- NONE

### VII. PERSONS TO ADDRESS THE AUTHORITY:

1. Jimmy Lewis with Regency Air, still interested in opening a 2<sup>nd</sup> FBO on the north end of ARA.

### VIII. ANNOUNCEMENTS FROM THE CHAIRMAN:

1. Received a letter of resignation from board member, Kevin Romero and accepted. Will forward to the Parish Government.

### IX. ANNOUNCEMENTS FROM THE DIRECTOR:

1. Traffic Operations are close to 2019 and confident that they will finish strong in 2021. Anticipating 2022 to be back to normal pre Covid.
2. Presented Mr. Kirk Harrison with a recognition plaque for the Grumman S-2 "Tracker" model he so generously built for ARA.
3. Acknowledged Mr. Emmet Carson as facilitator of the "Tracker" project and introduced Mr. Bud Forrest and Dick Spears as pilots that once flew this plane.

### X. FINANCIAL REPORTS:

On a motion by Mr. Lamperez and seconded by Mr. Broussard, the financial reports were accepted as presented.

### XI. ENGINEER'S REPORT:

1. ARFF Building-Design phase will be 100% complete by mid December and bid packages will be complete but project will be put on hold until available funding is given,
2. Hangar 88-Bid packages are complete but the project is currently on hold awaiting Avex's availability of the hangar.
3. N. GA Taxiway Imp-Project is on hold due to concrete specifications not able to be met. Letters have been submitted from Baldwin and Port Aggregates explaining their hardships, these letters will be submitted to the FAA for request approval of a Modification of Standard.

### XII. RESOLUTIONS FOR ADOPTION:



1. Discuss and consider the 2022 Regular Meeting Calendar dates, second Tuesday of each month for publication. On a motion by Mr. Broussard and seconded by Mr. Lamperez, the IPAA approved the 2022 Regular Meeting Calendar dates, second Tuesday of each month for publication. Motion carried by a unanimous vote.
2. In accordance with Acadiana Regional Airport By-Law's, the commission must elect the 2022 Executive Committee.  
On a motion by Mr. Broussard and seconded by Mr. Lamperez, nominated Mr. Patrick Norris as Chairman for the 2022 Executive Committee. Motion carried by a unanimous vote,  
On a motion by Mr. Lamperez and seconded by Mr. Migues, nominated Mr. Bart Broussard as Vice-Chairman for the 2022 Executive Committee. Motion carried by a unanimous vote.  
On a motion by Mr. Broussard and seconded by Mr. Lamperez, nominated Mr. Damon Migues as Finance Chair for the 2022 Executive Committee. Motion carried by a unanimous vote.
3. Discuss and consider a budget adjustment in the amount of \$764.68 from line item 4670-543100-6520-0051 (R/M BLDG) to 4670-543400-6520-0051 (AV GAS) to cover the shortage in the purchase of Av Gas at LMA. On a motion by Mr. Broussard and seconded by Mr. Migues, the IPAA approved a budget adjustment in the amount of \$764.68 from line item 4670-543100-6520-0051 (R/M BLDG) to 4670-543400-6520-0051 (AV GAS) to cover the shortage in the purchase of Av Gas at LMA. Motion carried by a unanimous vote.
4. Discuss and consider a budget adjustment in the amount of \$2,000 from line item 4670-55100-6520-0052 (Maint Contracts) to 4670-543200-6520-0052 (R/M Equip) to cover the shortage in the purchase Airfield Lighting. On a motion by Mr. Migues and seconded by Mr. Broussard, the IPAA approved a budget adjustment in the amount of \$2,000 from line item 4670-55100-6520-0052 (Maint Contracts) to 4670-543200-6520-0052 (R/M Equip) to cover the shortage in the purchase Airfield Lighting. Motion carried by a unanimous vote.
5. Discuss and consider a budget adjustment in the amount of \$4,000 from line item 4670-543300-6520-0002 (R/M Vehicle) to 4670-543200-6520-0002 (R/M Equip) to cover the shortage in the purchase of a radiator as well as having extra to get us through the end of the year. On a motion by Mr. Broussard and seconded by Mr. Lamperez, the IPAA approved a budget adjustment in the amount of \$4,000 from line item 4670-543300-6520-0002 (R/M Vehicle) to 4670-543200-6520-0002 (R/M Equip) to cover the shortage in the purchase of a radiator as well as having extra to get us through the end of the year. Motion carried by a unanimous vote.
6. Discuss and take action regarding extension of lease term of hangar and fuel farm acreage per request of Trend Aviation as a result of capital improvements placed thereon. On a motion by Mr. Migues and seconded by Mr. Broussard, the IPAA approved a 10 year lease extension as a result of capital improvements and the extension will expire in 2032. Motion carried by a unanimous vote.
7. Discuss and consider amending the 2022 Airport Authority Fund Budget as listed below in the net amount: \$233,333 to recognize State Funding received for Hangar 88 Project funded through FP&C and appropriate expenditure line items in accordance with State defined budget allocation. Said project will reduce fund balance. Estimated fund balance is \$1,677.718 at 12/31/2022. On a motion by Mr. Migues and seconded by Mr. Broussard, the IPAA amended the 2022 Airport Authority Fund Budget as listed below, motion carried by a unanimous vote.

4670	434001	6520	0000	4053	State FP&C-Hangar 88	688,000	700,000	1,388,000
4670	499000	0000	0000	0000	Fund balance - previous years	715,375	233,333	948,708
TOTAL REVENUES						1,403,375	933,333	2,336,708
4670	533000	6520	0000	4053	Professional services	28,301	(28,301)	-
4670	533100	6520	0000	4053	Arch/engr services	66,333	40,667	107,000
4670	575000	6520	0000	4053	Contract payments	826,700	920,967	1,747,667
TOTAL EXPENDITURES						921,334	933,333	1,854,667

**IBERIA PARISH AIRPORT AUTHORITY:**  
**ACADIANA REGIONAL AIRPORT** -None

**LEMAIRE MEMORIAL AIRPORT** -None

**XIII. OTHER BUSINESS & DISCUSSIONS:**

1. Hangar sizing & locations: discussed cost ratification and funding
2. Discussed funding for building #92 renovations and moving forward
3. Chairman wish everyone Happy Holidays

**XIV. NEXT SCHEDULED MEETING:**

Next Regularly Scheduled Authority Meeting is January 11<sup>th</sup>, 2022 at 3:00p.m.

**XV. ADJOURN:**

On a motion offered by Mr. Migues and seconded by Mr. Broussard the Iberia Parish Airport Authority does hereby declare this meeting adjourned at 3:51 pm. Motion carried by a unanimous vote.



Patrick Norris, Chairman



Maurice Songy, Executive Airport Director